

## Principal's Welcome

The 2008-2009 School Year promises to be a year of continued success as students meet increasing standards of academic rigor. This year, every Mid City student will:

- Read for at least 30 minutes each night and write a minimum of 5 sentences in their own words explaining what they read. These sentences will be recorded in their daily journals.
- In grades 3 and higher, master the multiplication table 1-12 and be able to recite them quickly upon request.
- Complete all class and homework assignments to the best of their ability and human potential.
- Recite and comply with the standards of the Raider's Creed.
- Try hard to learn.

Mastering these Mid City standards will help students score proficient on all state and district examinations. High expectations and standards are the reasons for academic success at Mid City where our motto is "Success Is The Only Option".

Sincerely,

Herbert A. Jones

## Vision Statement

The vision of Mid-City Magnet School is to efficiently utilize the resources of all stakeholders to collaboratively and effectively educate all students by providing an instructional environment which will promote the critical thinking and communication skills which will prepare them to successfully compete in a culturally diverse, technological society.

## Mission Statement

Mid-City Magnet School is an urban school that strives to educate and graduate students, that possesses the skills necessary to compete in our diverse society by providing:

- Clear and High Expectations
- Meaningful and appropriate assessments
- Healthy Community of Learners
- A culturally sensitive, nurturing learning environment

## **THE RAIDERS'S CREED**

### **I Will**

**I WILL DO THE BEST I CAN.  
I WILL COME TO SCHOOL EVERYDAY.  
I WILL BE ON TIME TO SCHOOL AND TO MY CLASSES.  
I WILL COME TO SCHOOL PREPARED WITH HOMEWORK COMPLETED AND WITH MY SUPPLIES.  
I WILL COOPERATE WITH ALL STAFF MEMBERS AND WITH MY CLASSMATES.  
I WILL USE APPROPRIATE LANGUAGE AND NOT BELITTLE OR DEMEAN ANYONE.  
I WILL DRESS APPROPRIATELY.  
I WILL BE SUCCESSFUL.**

## **SCHOOL COLORS**

Royal Blue and Gold

## **MASCOT**

Raider

## **NON-DISCRIMINATION**

As required by Title IX, Mid-City Magnet School does not intentionally discriminate on the basis of sex in the educational program, activities, employment or admission to the school.

All employees will so conduct themselves in the course of their employment by word, gesture, act and demeanor so as to assure that all others will be accorded just and equitable consideration, regard, and treatment. Prejudice or unlawful discrimination in any form is deemed to be unethical, as well as illegal, and will not be tolerated. Any violation of this policy will result in disciplinary action. This statement is also applicable to students.

## **Change of Address/Telephone Number**

Students are to notify the Main Office immediately if they have changes to their address or telephone number. If the change of

address is not in Los Angeles Unified School District's area of attendance, the student may be checked out Mid-City Magnet to the applicable school district.

### **CULMINATION**

All students must complete all culmination (5<sup>th</sup> and 8<sup>th</sup> graders) requirements in order to participate in the culmination ceremonies and receive a diploma. Students with excessive U's on their final report card will not be allowed to participate in the culmination ceremony. Five (5) credits are earned in each class for a maximum of 30 credits per semester. Eighth grade students must accumulate a minimum of 50 credits for the year and maintain a grade point average of 2.0. Students in grade K-5 (elementary) and grades 6-8 (secondary) are closely monitored to insure they are making satisfactory progress for meeting culmination requirements.

### **Student Progress Reports**

Counseling services include providing students with information regarding secondary offerings and culmination requirements. The Assistant Principal will provide assistance to the students who are having difficulties in specific classes and whose progress in school is unsatisfactory.

Official indications of student progress for secondary students are noted four (4) times each semester:

1. 5-Week Progress Report or Complimentary/Unsatisfactory Notices
2. Mid-Term Semester Report Card (10 Week)
3. 15-Week Progress Report
4. Final notices and 20 Week Report Card.

These notices are mailed to the homes of students and it is the responsibility of both students and parents to be aware of the student progress in each class. Parents should feel free to call the school and/or teacher(s) to find out about individual student progress.

Parent conferences are provided for elementary students several times during the school year and report cards are issued at regular intervals. Parent conferences will

also be held to support student learning and improvement as needed.

### **Attendance**

Regular attendance is the first requirement for a successful school experience. Good habits of attendance will enhance academic achievement and promote the concepts of good citizenship and responsibility.

The Main Office is open at 7:15 a.m.

Secondary students who have been absent for one (1) or more periods MUST get a Re-Admit Slip from the Main Office before reporting to class. If you have been absent for one (1) or more days, please report to the Main Office at least fifteen (15) minutes before first period to insure ample time to obtain your Re-Admit and be in class on time.

For both elementary and secondary students, on the first day after returning from an absence (except suspension), you must bring a signed note from your parent/guardian giving the specific reason for the absence, the dates of the absence, and a current telephone number where the parent/guardian may be reached to verify the absence. **Elementary students must give their notes to their teachers.**

### **Health Office/Nurse**

For the health, safety, and protection of other students and staff members, students who are sick or have any contagious condition should not come to school. We do not have the facilities or staff to monitor children who are sick. The nurse at Mid-City comes in one day a week.

If during the school day you become ill or are in need of First Aid, come to the main office with a pass from your teacher. In case of an accident during class, report to the TEACHER in charge before coming to the Main Office. If an accident occurs on campus, report to the person who is on supervision or come to the Main Office to report the accident. If necessary, personnel in the Main Office will obtain parental permission and only after consent is obtained, issue you a slip giving you permission to go home. When ill, you must never leave school without first reporting to the Main Office.

It is each student's responsibility to:

- a. Have an EMERGENCY CARD on file in the Main Office.
- b. Report any change on address to the Main Office.

Injuries and illnesses which occur off campus cannot be treated by the Main Office. Outside medical care should be obtained.

### **Emergency Drills**

The school is required to conduct periodic fire, evacuation, and drop drills to develop safety practices that will help students move quickly and in an orderly manner to designated areas. Rules of safety are reviewed regularly and are posted in classroom and offices.

### **Delivery of Messages**

Classes will not be interrupted to deliver personal messages unless it is an extreme emergency. Students may not enter classrooms to deliver messages to other students.

### **Student I.D. Cards/Agenda Planners**

While on campus, a student I.D. card and Agenda Planner must be carried at all times. Your I.D. card must be shown to any school employee upon request. Replacement for lost cards or planners is \$5.00 and may be purchased at the Main Office or Assistant Principal's office.

### **Search and Seizure**

School personnel may search a student and their property for contraband and/or weapons in an effort to maintain a safe and orderly school environment. Classroom searches are done on a random basis.

## **CODE OF CONDUCT**

### **Discipline – Suspendible/Expulsion Acts:**

- A. Disruption of school or classroom activities.
- B. Defying the authority of teachers or other school personnel.
- C. Caused, attempt to cause or threaten to cause physical injury to another person.

- D. Caused or attempt to cause damage to school property (including graffiti or vandalism).
- E. Stole or attempt to steal school or private property.
- F. Knowingly received stolen school or private property.
- G. Possessed, sell, or furnish any firearm, knife, explosive or other dangerous object.
- H. Possessed, use, sell, furnish, or be under the influence of a controlled substance, alcoholic beverage or intoxicant.
- I. Offered, furnish, or sell any substitute substance represented as a controlled substance or intoxicant of any kind.
- J. Offered, sell, or furnish any drug paraphernalia.
- K. Possessed or use tobacco/nicotine product.
- L. Committed an obscene act or engage in habitual profanity or vulgarity.
- M. Committed robbery or extortion.
- N. Violation of school bus rules.
- O. Committing forgery of any kind including, but not limited to, readmit slips, passes, etc.
- P. Engagement in sexual, racial, or other harassment.
- Q. Gambling of any kind.
- R. Gang or gang like activity.
- S. Possession of an Imitation Firearms
- T. Terrorist Threats
- U. Inappropriate public display of affection (kissing, hugging, etc.)

### **Radios/Cellular Phones/Pagers**

It is the policy of the Los Angeles Unified School District (LAUSD) to prohibit the use of cellular phones, pagers, or electronic signaling device by students on campus during normal school hours, including the students' lunchtime and nutrition breaks. Students may only use cell phones before and after school. Students that need to make an emergency phone call must do so from the Main Office.

- Students are permitted to possess on campus cellular phones, pagers, or signaling devices provided that any such

device shall remain “off” and stored in a backpack, purse, pocket, or other place where it is not visible during normal school hours, including the students’ lunchtime and nutrition breaks.

- Students must comply anytime a request is made by school personnel to cease the use of a cellular telephone, pager, or other electronic signaling device.
- If such a device is observed by staff, including during the student’s lunchtime and nutrition break, it shall be confiscated until redeemed by a parent or guardian.

### **Loitering/Truancy**

On May 23, 1995, the Los Angeles City Council passed a Loitering/Truancy Ordinance. In essence, the ordinance prohibits any person under the age of 18 and subject to compulsory school attendance, from loitering in and upon the public streets, highways, roads, alleys, parks, playgrounds, or other public grounds between the hours of 8:30 a.m. and 1:30 p.m. on days when the student’s school is in session. If a student is found to be in violation of this ordinance, she/he will receive a citation (ticket). This will require the parent or guardian to appear in court with the student and may include a fine of \$250 or community service.

### **Textbooks**

Teachers issue textbooks to students to use during the school year. Books must be returned at the end of the term. If books are lost, they must be paid for in the Main Office. A student cannot be issued a second book until the lost book is paid for or special permission is issued by the principal. All textbooks must be covered.

### **Telephones/Vending Machines**

During class time, the public telephone is not to be used. Students **will not** be called to the Main Office telephone. **AT NO TIME ARE THE TELEPHONES IN THE VARIOUS ROOMS AND THE TEACHERS’ LOUNGE TO BE USED BY STUDENTS WITHOUT ADULT SUPERVISION AND PERMISSION.**

### **Cafeteria**

The Mid-City “Hot Shack” serves breakfast and lunch. Exact change or breakfast/lunch tickets are necessary for all purchases. We have no change.

### **Closed Campus**

Students are not to leave campus at any time without approval from the Main Office and the consent of the parent or guardian. The students must present a written request from the parent or guardian if he/she is to leave campus during the school day. Telephone numbers must be included for the note verification.

### **Zero Tolerance**

Mid-City Magnet School maintains a **ZERO TOLERANCE POLICY** for drugs, weapons, fights, sexual assaults, and hate crimes. Citations, opportunity transfers, or expulsions will result depending on the severity of the offense.

### **Safety Dress Code/Dressing for School**

A school uniform of Gray Pants/Skirts and White Collard Shirt/Blouse are the expected standards of dress. Students should present a clean appearance and maintain appropriate, safe dress standard, which does not distract from the learning environment. The purpose of the dress code is to ensure a safe, calm, and orderly campus.

- I. STUDENTS MUST REFRAIN FROM WEARING ANY GANG RELATED ATTIRE.
- II. OTHER GANG IDENTIFICATION NOT ALLOWED INCLUDES, BUT IS NOT LIMITED TO, WEARING EXCESSIVE RED OR BLUE CLOTHING OR SHOES, TATTOOS, AND GANGLIKE HAIRSTYLES.
- III. CLOTHING ITEMS OR ACCESSORIES THAT ARE DISRUPTIVE OR DISTRACTIVE OR ATTRACTS UNDO ATTENTION TO A STUDENT OR POSE A THREAT TO THE

PHYSICAL WELL BEING OR SAFETY OF OTHER STUDENTS ON CAMPUS ARE PROHIBITED. THIS INCLUDES, BUT NOT LIMITED TO:

- a) T-shirts, jackets, or belts with inappropriate messages that glamorize illegal activities such as vandalism and graffiti and the use of drugs; messages that promote violence or disrespect for law enforcement; messages which are sexually inappropriate or obscene and "In Memory" (RIP) shirts.
- b) Crop top, tube tops, low cuts, revealing tops, exposure of midriff, or bras showing.
- c) Short-shorts, running shorts, bathing shorts, Daisy Dukes (split side shorts), biker shorts, Spandex pants, or pajamas.
- d) Muscle shirts or tank tops without a t-shirt underneath. Exposed undershirts. Attire that presents vulgar, sexist, or racist statements.
- e) Hanging chains.
- f) Spikes or excessive jewelry.
- g) Sunglasses worn in side of buildings and classrooms.

Hats and hoods may not be worn inside of buildings and classrooms.

Any unauthorized items in violation of dress code may be confiscated. The parent will be notified and the student sent home or the parent will be asked to bring a change of clothes. Further violations will result in a parent conference and/or suspension.

The intent of the dress code is to provide information to parents on gang attire and to alert parents/guardians and students, prior to the purchase of clothing, on what is appropriate for school.

### Tardy Policy

All students are required to be seated, with their school supplies and ready to go to work, when the tardy bell rings. Students found roaming the campus and halls, interrupting classes in session, or loitering on the campus will be escorted to the Main Office and a phone call made to the student's parent. This type of absence from class is an automatic truancy and your parent/guardian will be notified of the truancy by mail and telephone. Students with excessive tardies will be suspended from school pending a parent conference. Get to class on time!

The tardy policy for the school is:

**1<sup>st</sup> and 2<sup>nd</sup> Tardy** - Student receives a warning.  
**3<sup>rd</sup>, 4<sup>th</sup>, & 5<sup>th</sup> Tardy** - Teacher contacts home by phone. Teacher will document 3 parent phone conversations before referring the student to an administrator or coordinator. A record of all contacts is kept in the Student's attendance folder.

**6<sup>th</sup> Tardy:** Student will be suspended from school.